



**The overall purpose of PTA is to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.
Every child. One Voice**

**LPES PTA
General Board Meeting Minutes
August 16, 2023
Laurel Park Elementary School Media Center
6:30pm**

Call to Order - Julie Neild at 6:36pm

Welcome - Julie Neild

- Introduction of current board members, including:
 - Kelly McGowan, Treasurer
 - Abbey Kruse, Secretary
 - Tracy Zimmermann, VP of Programs
 - Becky Davidson, VP of Fundraising
 - As well as our many chairs and volunteers & staff providing support to our PTA
- New sign-in procedure using QR code
- Review of last general meeting minutes on [5/24/23](#) and on [4/13/23](#)
 - 5/24/23 - motion - Barb Conroy second - Jenny Garcia - Approved (needed 20 members)
 - 4/13/23 - motion - Julie Jacquillard second - Michelle O'Keefe - Approved

President's Report - Julie Neild

- General PTA update
 - We want to thank our former PTA and all of our families for the wonderful support we had last school year. –this got us the shade structures outside
 - Upcoming PTA sponsored events
 - Fun Run - continuing through the end of August, with run events happening on the 17th for tracks 1 & 2, and Aug 31st for tracks 3 & 4
 - Fun Run rescheduled to Friday, August 18 due to potential of rain
 - Thank you/Shade Structure Grand Reveal ice cream social September 10th - more details soon
 - Spirit Night at Panera on September 27th
 - Go Play Save for tracks 1,2 &3 will begin October 2nd. Track 4 will begin October 23rd
 - Walk or Roll to School on October 4
 - Trunk or Treat will be on October 14th
- Volunteer opportunities - additional volunteers are needed for both committees and for individual events

- Nominating Committee (1 person) - recruiting volunteers for committee positions & communicating/training new volunteers
- Trunk or Treat Committee (2 more ppl) - Recruiting businesses
- Spirit Night Coordinator (1 person)
- Teacher Appreciation (1 more person)
- Go Play Save Volunteers (Becky will talk more about)
- Contact PTA via email at laurelparkespta@gmail.com if interested, we also encourage you to fill out our [volunteer interest form](#).

Treasurer's Report - Kelly McGowan

- [2022-2023 review](#)
 - Main fundraising income includes:
 - Fun Run
 - Go Play Save
 - Family Movie Night
 - Book Fair - only for media center for additional books
 - Art to Remember - Art supplies
 - Main Expenditures & Initiatives from last year:
 - Water bottle filling stations
 - Paint for Stairwells
 - Shade Structures
 - Grade Level Grants
 - Website Subscriptions
 - Staff Appreciation
 - Student Support Programs
 - Clubs
 - Cultural Arts Program
- [Review of current budget](#)
 - Approved budget from last meeting
 - Carry over ~\$73,000
 - Spirit Wear Sales ~\$1500
 - Membership ~ \$650
 - Net Operating Income \$74,375.62
 - Will continue to support staff with website subscriptions
 - Mini Grants
 - Teacher Appreciation
 - Teacher Planning Days - paying for subs to allow teachers to plan with grade level
 - Over \$20,000 for one time projects - ideas are welcome! Please send thoughts and suggestions to the board.
 - NCPTA & National PTA membership dues
 - Lego League - restarting soon
- Audit committee
 - Review bank statements monthly
- [Budget amendment proposal](#)
 - Add income line for Lego League - old robot kits that can be resold - est. \$1300 income
 - Expenses - Lego League - Update expense line to \$5348.69
 - Motion - Bethany Bryant Second - Jenny Garcia, Approved

Programs Update - Tracy Zimmermann

- Trunk or Treat - October 14 - need 2 additional volunteers needed to coordinate planning- contact Tracy Zimmermann
 - Businesses/vendors set up - games
 - Trunks needed
 - Music
 - Volunteers needed - sign up geniuses will be out soon to sign up for day of support
- [Cultural Arts](#) - Julie Jaquillard
 - Legacy project for 5th grade - artist comes in to support creating piece of art
 - Art in library
 - Banners
 - Penguin in courtyard
 - Murals
 - Workshops for each grade level (see attachment)
- Science Fair being held in December
- Walk and Bike to School - meet ups in neighborhoods or Apex Community Park - October 2023 and in May 2024

Fundraising Update - Becky Davidson

- Fun Run Update
 - Run moved to Friday, August 18 due to weather
 - Volunteers needed for Friday
 - Goal - \$90,000
 - Today ~\$36,000 raised so far for Tracks 1 & 2
- Spirit Night–Sept 27th @ Panera Bread (Tryon Rd) 4p-8p - 40% of proceeds to LPES
 - Need a committee person to coordinate Spirit Nights moving forward
- Go Play Save-October 2nd-13th (Tracks 1-3) and October 23rd-Nov 3rd - Volunteers needed to stuff envelopes on 10/2
- Spirit Wear
 - Strong sales at Meet the Teacher events and Open House
 - New product - tie dye shirts - only small and medium available
 - Additional products being researched for future sales

LPES Administration Update - Charelle Lovett

- Thank yous
- Website updates - Penguin Press now available on LPES website
 - Quick Links (handbook, field trip info, etc)
- Student Enrollment/Staffing updates
 - Enrollment - 690 current students
- Principal Lovetts position will be replaced as AP

Teacher(s) Update - Belle Rose, 2nd Grade Teacher and Jen Weiss, 2nd Grade Teacher

- Thank yous
- Room Parent/Class Directory Update - volunteers needed to lead room parent communication
- New Staff Reps
 - 3-5, Cheryl Conrad (3rd grade) and Keith Hughes (5th grade)
 - Specialists, Laura Benner (Art)
 - Continuing: Jen Weiss (3-5), Belle Rose (K-2)

Advocacy Update - Michelle O'Keefe

- Remind people to vote this fall
 - Voter ID law in effect for NC
- Bus driver shortage and appeal for drivers - short 17 bus drivers for fall
- New email address LPESptaadvocacy@gmail.com to contact me and/or join committee
- Tyler Swanson - representative -
 - 9/10 - fireside chat at Esteemed Coffee

New Business - ALL

- Vote on budget amendment for Lego League - approved, see above
- Communications Committee Introduction
 - Kate Lane - fliers
 - Jane Davidson - social media
 - Rebekah Weber - website
 - New Website launching September 1!
 - Submit photos from PTA events through the [Photo Submission Form](#)

Meeting adjourned by Julie Neild - 7:31pm

Attendees:

Michelle O'Keefe
Katherine Davlantis
Elizabeth Duke
Jane Davidson
Hattie Davis
Rebekah Weber
Becky Davidson
Tracy Zimmermann
Melissa Witte
Barbara Conroy
Julie Jaquillard
Alyssa Page
Bethany Bryant
Anne Paul
Johanna Waeschle
Thanh Le
Emily Zimmerman
Abbey Kruse
Helena Hogberg-Durdock
Tamara Simpson

Lacy Carter
Belle Rose
Jen Weiss
Charelle Lovett
Andrew Covington
Kate Lane
Jilene Hope-Spencer
Maurice Spencer
Stefanie Khedrall
Marianne Georgion
Anne Christian
Mayuri Khatri
Daneen Lipscomb
Sushrusha Anjyal
Liudala Gashkova
Tiffanni Robinson
Erin Ansbacher
Brooke Russell
Julie Neild
Joanthan Howells
Kelly McGowan